



ROCHESTER POLICE DEPARTMENT

29 Dexter Lane – P.O. Box 9
Rochester, MA 02770



Paul H. Magee
Chief of Police

Office 508-763-5112
Fax 508-763-5893

REPORT REQUEST

(M.G.L. Chapter 66 § 10)

Massachusetts General Law allows the Rochester Police Department ten (10) days to comply with requests for copies of public records. The department will mail the requested report(s) as soon as possible. In the event of any questions, please contact the Chief's Office at (508) 763-5112.

Preparing and mailing a motor vehicle accident report:

- \$5.00 for not more than six pages and .50 cents for each additional page.

Preparing and mailing a fire insurance report:

- \$5.00 for not more than six pages, plus .50 cents for each additional page.

Preparing and mailing crime, incident or miscellaneous reports:

- \$1.00 per page

Furnishing any public record, in hand, to a person requesting such records:

- .50 cents per page.

Note: A page shall be defined as one side of an eight and one-half inch by eleven-inch sheet of paper.

No cash will be accepted. Please make all checks and/or money orders payable to the Town of Rochester. Payment must be made at time of request during the hours of 9 am to 3 pm Monday through Thursday.

DATE OF REQUEST: _____ INCIDENT NUMBER: _____

NAME OF PERSON REQUESTING REPORT: _____

STREET: _____ CITY/TOWN: _____

STATE: _____ ZIP CODE: _____ TELEPHONE: _____

TYPE OF REPORT REQUESTED: _____ M/V ACCIDENT REPORT
 _____ INCIDENT REPORT
 _____ OTHER

NAME(S) OF SUBJECTS INVOLVED: _____

DATE OF ACCIDENT/INCIDENT: _____ TIME: _____

LOCATION: _____

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FOR DEPARTMENT USE ONLY

REPORT NUMBER: _____ FEE PAID: _____

MAILED: _____ BY: _____

TO BE PICKED UP: _____ TO BE MAILED: _____

"Dedicated to Community Service"